

Union City Area School District
Request for Parent Sponsored Educational Experience

1. Parent to fill out request and sign Parent Contract. 2. Student to sign Student Contract. 3. Return to Elementary Office one week before scheduled trip. 4. Teacher assigns Out-Of-School Project (make a copy for your records), signs, and returns both forms to the office for Principal approval. **5. Teacher turns in signed request as an excuse.** 6. Student to complete project and return to school after trip.

Student Name

School

Grade

Date(s) of Trip: _____

Reason for Trip: _____

Teacher to whom Trip Request will be submitted: _____

Student Contract

I agree to prepare a project of educational value of my trip experience to be submitted when I return to school.

Student Signature

Date

Parent Contract

I will make this trip as educational as possible for my son/daughter who will be traveling with me, and see that the above student contract is fulfilled.

Parent Signature

Date

Principal Signature

Date

