

**Union City Area School District**  
**Request for Parent Sponsored Educational Experience**

1. Parent to fill out request and sign Parent Contract. 2. Student to sign Student Contract. 3. Return to Elementary Office one week before scheduled trip. 4. Teacher assigns Out-Of-School Project (make a copy for your records), signs, and returns both forms to the office for Principal approval. **5. Teacher turns in signed request as an excuse.** 6. Student to complete project and return to school after trip.

\_\_\_\_\_

Student Name

\_\_\_\_\_

School

\_\_\_\_\_

Grade

Date(s) of Trip: \_\_\_\_\_

Reason for Trip: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher to whom Trip Request will be submitted: \_\_\_\_\_

**Student Contract**

I agree to prepare a project of educational value of my trip experience to be submitted when I return to school.

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

**Parent Contract**

I will make this trip as educational as possible for my son/daughter who will be traveling with me, and see that the above student contract is fulfilled.

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Principal Signature

\_\_\_\_\_

Date

