

**Union City Area School District**  
**REGULAR SCHOOL BOARD MEETING**  
**Elementary Large Group Instruction Room**  
**January 11, 2018**

President George Trauner called the meeting to order at 6:00 p.m. The salute to the flag and a moment of silence were observed.

**Roll Call by the Secretary**

Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson and George Trauner were present. Lori Lewis was absent.

**Others Present**

Dr. Sandra Myers, Tara Lineman, Ann Sill, Melissa Tomcho, Racquel Gray and children, Adam Shroul, Cindy Struble, Braden Struble, Steph Murphy, Wendy Mangol, Denise Kochanczyk, Sharon Reagle, Frank Snyder, Jeannette Boyd and Stacey Mulson were present.

**Approval of Agenda**

Mr. Blakeslee moved, Mr. Gregor seconded to approve the agenda as presented.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Approval of Minutes**

Dr. Miller moved, Mr. Robinson seconded to approve the minutes of the December 7, 2017 Reorganization meeting and the December 7, 2017 Regular Board meeting.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Approval of Treasurer's Report**

Mr. Gregor moved, Dr. Miller seconded to approve the Treasurer's Report for November 2017 and December 2017. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

Union City Area School District  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING – January 11, 2018

**Approval of Check List**

Dr. Miller moved, Mr. Blakeslee seconded to approve the Checks for Board Approval– January 11, 2018, Checks between Board Meetings– December 2017, and Athletic Checks– December 2017. [See Supplementals enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

***ITEMS FOR APPROVAL***

**COMMITTEE A**

**Academics**

**Lenart - Tenure**

Dr. Miller moved, Mr. Gregor seconded to approve tenure for temporary professional employee Kimberly Lenart as per the Pennsylvania School Code, section 24 PS 11-1121. It was asked what Mrs. Lenart does to which Dr. Myers responded that she's a teacher.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Personnel**

**Substitute List  
Addition**

Dr. Miller moved, Mr. Blakeslee seconded to approve Miranda Reynolds (Clerical Aide) to the 2017-2018 District substitute list as per assignment.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Brown resignation**

Dr. Miller moved, Mr. Fox seconded to accept the resignation of Kathy G. Brown, Middle School/High School Attendance/Activities Fund Secretary, effective June 13, 2018, for the purpose of retirement. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

Union City Area School District  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING – January 11, 2018

**Margie resignation** Dr. Miller moved, Mr. Gregor seconded to accept the resignation of Sherri L. Margie, Middle School/High School Secretary, effective June 29, 2018, for the purpose of retirement. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Snyder resignation** Dr. Miller moved, Mr. Blakeslee seconded to accept the resignation of Frank J. Snyder, General Education Aide, effective the close of the work day, Friday, January 5, 2018. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Butcher transfer to Accounting Clerk** Dr. Miller moved, Mr. Robinson seconded to approve transferring Joanna Butcher, Administrative Assistant/Administration Office Receptionist to Accounting Clerk, effective June 1, 2018 with training to begin April 2, 2018.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Himrod – MS/HS Receptionist** Dr. Miller moved, Mr. Gregor seconded to appoint Laura Himrod as Middle School/High School Receptionist, effective pending receipt of remaining employment documents.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**IU Emergency Substitute Teacher Consortium** Dr. Miller moved, Mr. Robinson seconded to approve Bailey Williams to the IU Emergency Substitute Teacher Consortium list for the remainder of the 2017.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

Union City Area School District  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING – January 11, 2018

**COMMITTEE B**

**Co-Curricular**

2018 Spring  
Supplemental  
Contracts

Mr. Blakeslee moved, Mr. Gregor seconded to approve the list of 2018 Spring Supplemental Contracts, as presented. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Finance**

Act 1 – Taxes Will  
Not Increase Above  
the Index

Mr. Blakeslee moved, Dr. Miller seconded to approve the following resolution: The Union City Area School District will not increase any School District tax for the 2018-2019 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. [See Supplemental enclosed in the Minutes Book]

Discussion followed regarding how this affects the budget and that if taxes need to be increased above the index that it has to be included in the ballot as a referendum.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Finance Policy**

Policy #3360.1  
“Procurement  
Cards”

Mr. Blakeslee moved, Mr. Robinson seconded to approve the new Policy ##3360.1 “Procurement Cards.” [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, David Robinson, and George Trauner voted yes. Lori Lewis was absent. Motion carried.

**Superintendent’s Report**

Dr. Myers reported as follows:

1. Regarding Mr. Hopson’s question last week about the leak in the gym roof, Dr. Myers checked the statute of limitations and it is one year for the general contractor. The issue will be reviewed when planning the renovations. Use of a safety harness and spider were recommended when maintenance employees have to get on the roof.

(continued, next page)

Union City Area School District  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING – January 11, 2018

2. There is an amendment of the capital outlay agreement at Erie County Technical School regarding the distribution of funding by the various school districts. Originally, districts paid different amounts based on district enrollment which then determined the number of slots available. Now all districts pay the same amount and there is open enrollment based upon a predetermined procedure that includes math and reading levels and an essay. It was asked how many students from our District attend (approximately 73 in grades 10-12). It was the consensus of the majority of the Board to support the amendment.
3. The Board renovation committee will be meeting on Jan. 22 at 8:15 a.m. to research the questions asked and report back to the Board.
4. Attorney Moore will be in attendance at the Feb. 1 Cow meeting to respond to legalities of various renovation questions.
5. Dr. Myers is requesting an extra hour be added to the Board Retreat on March 10 to include time for finalizing renovation thoughts.
6. January is School Director Recognition Month. Dr. Myers thanked each of the Board members for their service and presented them with a certificate from PSBA. She appreciates that all decisions made by the Board are based on what is best for our children.

**Financial Reports**

The financial reports were presented. Mr. Trauner stated that the Board had the opportunity to ask questions. No questions were asked. [See Supplementals enclosed in the Minutes Book]

**Other Business**

Mr. Robinson thanked the teachers for continuing to come to Board meetings. Mr. Gilbert thanked Mr. Shroul for getting the Elementary enrollment numbers.

**Executive Session**

Mr. Trauner announced that following adjournment an Executive Session would be held for the purpose of personnel and legal discussion with no business taking place afterward.

Union City Area School District  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING – January 11, 2018

**Adjournment**

Mr. Gregor moved to adjourn the meeting, seconded by Mr. Blakeslee. The motion to adjourn was unanimously approved.

Mr. Trauner adjourned the meeting at 6:30 p.m.

Respectfully Submitted,

Ann Sill  
School Board Secretary