

**Union City Area School District**  
**REGULAR SCHOOL BOARD MEETING**  
**Elementary Large Group Instruction Room**  
**April 12, 2018**

President George Trauner called the meeting to order at 6:00 p.m. The salute to the flag and a moment of silence were observed. He reminded those present to sign in before leaving if they have not already done so.

**Roll Call by the Secretary**

Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent.

**Others Present**

Dr. Sandra Myers, Joan Quickle, Tara Lineman, Ann Sill, Racquel Gray, Joe Quickle, Melissa Tomcho, Denise Kochanczyk, Melanie Lingenfelter, Alexandra Lingenfelter, Stephanie Murphy, Natalie Wilmoth, Adam Shroust, Mike Bocianowski, Wendy Mangol, Kathy Henry, Amy Bahl, Frank Snyder and Laura Himrod were present.

**Approval of Agenda**

Mr. Trauner asked for approval of the agenda with the following change – Motions 3 and 4 under Academics are being removed from the agenda. Mr. Blakeslee moved, Mr. Hopson seconded to approve the agenda with the noted deletions.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Approval of Minutes**

Mr. Blakeslee moved, Mr. Hopson seconded to approve the minutes of the March 1, 2018 Committee of the Whole meeting, and the March 8, 2018 Regular Board meeting.

**Approval of Treasurer's Report**

Mrs. Lewis moved, Mr. Blakeslee seconded to approve the Treasurer's Report for March 2018. [See Supplemental enclosed in the Minutes Book]

**Approval of Check List**

Mr. Blakeslee moved, Mr. Fox seconded to approve the Checks for Board Approval– April 12, 2018, Checks between Board Meetings– March 2018, and Athletic Checks– March 2018. [See Supplementals enclosed in the Minutes Book]

**Presentations**

Mr. Mike Bocianowski introduced student Alexandra Lingenfelter who showed a presentation on the screen of the **Union City Rain Garden website** and explained the photos and information. [See Supplementals enclosed in the Minutes Book]

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Dr. Myers stated that Rachelle Wolf, PTO President, also had a presentation. Mrs. Wolf stated that she had spoken to the Board at the beginning of the school year about the many things the PTO was doing. She apologized for overlooking the Board during Staff appreciation. This year, Mr. Berlin's class made cutting boards with the UC Bears Logo laser engraved on the front for each staff member and she presented one to each Board member. The Board members asked Mrs. Wolf to convey their thanks to the PTO.

***ITEMS FOR APPROVAL***

**COMMITTEE A**

**Academics**

2018-2019 UCASD  
Calendar

Mrs. Lewis moved, Mr. Hopson seconded to approve the 2018-2019 Union City Area School District calendar. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

Special Education  
Plan Report 7/1/18 –  
6/30/21

Mrs. Lewis moved, Mr. Robinson seconded to approve the Union City Area School District Special Education Plan Report for a three-year period, July 1, 2018 through June 30, 2021 and subsequent submission of the report to the PA Department of Education. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Personnel**

Substitute List  
Additions

Mrs. Lewis moved, Mr. Blakeslee seconded to approve Gayle Whitmeyer (cafeteria) to the 2017-2018 District substitute list as per assignment, pending receipt of remaining employment documents.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

District Volunteer

Mrs. Lewis moved, Mr. Blakeslee seconded to approve Diane Peterson as District volunteer for the remainder of the 2017-2018 school year.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

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**Kochanczyk** Mrs. Lewis moved, Mr. Hopson seconded to accept the resignation of Denise Kochanczyk, 6<sup>th</sup> Grade Social Studies Teacher, effective the end of the day on June 6, 2018, for the purpose of retirement. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Dylon** Mrs. Lewis moved, Mr. Blakeslee seconded to approve Belinda Dylon as Middle School/High School Secretary, effective July 1, 2018 with training to begin April 30, 2018.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Blystone** Mrs. Lewis moved, Mr. Hopson seconded to approve Amy Blystone as Middle School/High School Attendance/Activities Fund Secretary, effective August 16, 2018, with training to begin May 14, 2018.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Brandt** Mrs. Lewis moved, Mr. Hopson seconded to accept the resignation of Dorothy J. Brandt (Speech/Language Pathologist), effective June 7, 2018, for the purpose of retirement. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Pituch** Mrs. Lewis moved, Mr. Fox seconded to approve Pauline Pituch as Agriculture Education teacher effective August 23, 2018.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Student Policy**

First reading –  
revisions to Policy  
#5600 “Homeless  
Students”

Mrs. Lewis presented the first reading of the revisions to Policy #5600 “Homeless Students.” The Board had no questions or comments. [See Supplemental enclosed in the Minutes Book]

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**COMMITTEE B**

**Co-Curricular**

**Keefe Faculty  
Manager**

Mr. Blakeslee moved, Mr. Robinson seconded to approve Daniel Keefe as Faculty Manager for the 2018-2019 School year. It was asked what this position was which Dr. Myers explained that (among other duties) they arrange for staff at home sporting events to sell and collect tickets and get officials for the games. She was asked whether it was for additional pay to which Dr. Myers stated there is a separate stipend.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Finance**

**Preliminary Budget  
for 2018-2019**

Mr. Blakeslee moved, Mrs. Lewis seconded to accept the Union City Area School District 2018-2019 Preliminary General Fund Budget in the amount of \$19,071,019 and as partial support, re-enact the ACT 511 Earned Income, Realty Transfer and Per Capita Taxes (\$5), Section 679 tax on person (\$5), and also as partial support, enact Real Estate Tax millage rates as listed, and further, that notice of this resolution be properly advertised: Union City Borough and Union Township: 11.22 mills and Bloomfield Township: 44.40 mills. Further, the Board of Directors directs its Business Manager to make the School District's 2018-2019 Preliminary General Fund Budget available to the public at least thirty (30) days prior to its adoption by the Board. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Single Audit Report**

Mr. Blakeslee moved, Mrs. Lewis seconded to accept the Monahan & Monahan, CPA, Single Audit Report on financial statements of the Union City Area School District for year ending June 30, 2017. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

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**Annual Financial  
Report**

Mr. Blakeslee moved, Mr. Hopson seconded to accept the Annual Financial Report (AFR) submitted by the District to the Pennsylvania Department of Education for fiscal year ending June 30, 2017. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

**Superintendent's Report**

Dr. Myers reported as follows:

1. FEMA contacted Dr. Myers about the District once again being a Red Cross Shelter. Representatives will be at the District to tour the Elementary School and Middle School/High School with Mr. Thompson in the near future.
2. She received an e-mail from Jennifer Krekeler regarding the Parker Hannifin wells who stated that there has been no activity and none is expected.
3. The District placed 3<sup>rd</sup> in last weekend's Robobot competition. A formal presentation with the trophies will be made by Mrs. Tomcho at a future meeting. The District's team won the "King of the Ring" award which was given to the team having the most spectator support. Cochran School District has four teams and are always the strongest competition but we beat them twice and they beat us twice. It was asked how many years we have had robotics and Dr. Myers replied she thinks about six years.

**Financial Reports**

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

**Other Business**

Mrs. Lineman gave a **PlanCon Update**. She stated that she spoke with PDE who informed her that the District's application, which was submitted in July of last year is in a pile with about 20 other school district application. These have neither been denied nor approved. Some of these districts are going ahead with construction plans without approval. Dr. Myers added she's hopeful of getting approval as PDE may not want to risk a lawsuit for only 20 districts still awaiting a response, but she has no idea when that may be. In responding to questions the Board had asked Mrs. Lineman regarding PlanCon, one was if we should do another feasibility study. She stated the feasibility study is a state requirement when submitting a PlanCon project and only one is needed. Additionally, she doesn't recommend wasting the already spend \$15,000 for another study. It was also asked whether the bond is a set amount. Mrs. Lineman replied that Jaime Doyle from PFM

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informed her that after approval, there is a window of 30 days to make adjustments. It was also asked how much the state reimbursement will be for the renovation project. She explained the reimbursement falls under PlanCon Part D which the architect will estimate, but it's based on the number of children affected. Since our renovations are infrastructure, the reimbursement won't be very high. The amount was 38% with the last renovation. Finally, she was asked if we were to get no reimbursement, do we have a cushion to which Mrs. Lineman replied that we will still do the smaller projects.

Mrs. Lineman also gave the Board additional **Budget Information**. As a follow-up from the questions asked at the Board Retreat, she showed a couple of slides. [See Supplementals enclosed in the Minutes Book] The first slide showed the past ten years of the balance in the Capital Improvement Account. Also, another expense to be added is the greenhouse (slide 2). Grants can be swung into the next school year and additional funding can be sought in 2018-2019. The heat will be kept at 45-50 degrees in winter when the greenhouse is not in use. It was noted that the community steps up to the plate when there is a need, like they did with helping fund the pool renovations. It was also noted that the Little League baseball field lights with the cost entirely paid by community donations. Mrs. Lineman also stated that paving project will add \$125,000 to the budget expenses but will be added to the renovation project, if possible. This would be for the Academy Drive and behind the Elementary School. There was discussion about marketing and advertising the School District which is estimated to cost \$15,000-\$20,000. Finally, 90 computers must be replaced which will cost \$99,000. The preliminary budget can be adjusted prior to approval of the final budget in June to allow for these expenses.

Mr. Trauner asked the Board members to check their calendar for an available date for a special meeting. Following discussion of a couple possible dates, Monday, April 23, was free for the six Board members present. Mr. Trauner will contact the three absent members for their availability.

### **Executive Session**

Mr. Trauner announced that following adjournment an Executive Session will be held for the purpose of personnel discussion with no business taking place afterward.

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**Adjournment**

Mr. Blakeslee moved to adjourn the meeting, seconded by Mr. Hopson.

Roll Call Vote: Blain Blakeslee, David Fox, Douglas Hopson, Lori Lewis, David Robinson and George Trauner were present. Stephen Gilbert, Brian Gregor, and Barbara Miller were absent. Motion carried.

The meeting was adjourned at 6:37 p.m.

Respectfully Submitted,

Ann Sill  
School Board Secretary