

**Union City Area School District**  
**REGULAR SCHOOL BOARD MEETING**  
**Elementary Large Group Instruction Room**  
**November 8, 2018**

President George Trauner called the meeting to order at 6:00 p.m. The salute to the flag and a moment of silence were observed.

**Election of Secretary Pro-Tem**

In Mrs. Sill's absence, Mr. Trauner asked for a motion to appoint Mrs. Sherri Margie as Secretary Pro-Tem for the remainder of the meeting. Mr. Hopson moved, seconded by Mr. Gregor. Motion carried.

**Roll Call by the Secretary Pro-Tem**

Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner were present. David Robinson was absent.

**Others Present**

Matthew Bennett, Joan Quickle, Tara Lineman, Sherri Margie, Jeanie Kesselring, Jensen Kesselring, Joe Quickle, Abigail Anaya, Octavia Kosnik, William Stevens, Andrea Myer, Brooke Reagle, Peter Boyd, Heidi Myer, Frank Snyder, Jeannette Boyd, Jenna VanDee, Allie VanDee, Gracey L. Shrout, Julie Phillips, Rob Ferguson, Taylor Haskell, and Vanessa Yost were present. Mr. Trauner reminded those in attendance to sign in if they hadn't previously although several did not sign in.

**Presentation**

**Mrs. Kim Lenart** introduced students from her Middle School Life Skills Class - Kyle Iman, Topaz Alexander, Michael Conley, and Kenny Fink. They served coffee and cookies to the Board. She explained the Middle School/High School Life Skills Coffee Program. Mrs. Karin Blakeslee, Life Skills Aide, was also in attendance.

**Superintendent's Report**

Mr. Bennett recognized the success of all the athletic programs in the fall. He recognized the Girls Cross Country team on their 2<sup>nd</sup> place finish at the PIAA State Championships. Mr. Keefer, Athletic Director, spoke of their accomplishments. They were Region Champs and District 10 Champs. Coach Jeannette Boyd spoke about the girls' accomplishments and shoed all of their medals and awards. It was the 2<sup>nd</sup> time in UCASD history that our Girls Cross Country team was the state runner-up. The team and coaches had their picture taken with the Board.

**Approval of Agenda**

Mr. Blakeslee moved, Mr. Gregor seconded to approve the agenda as presented.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

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**Approval of Minutes**

Dr. Miller moved, Mr. Fox seconded to approve the minutes of the October 4, 2018 Committee of the Whole meeting and the October 11, 2018 Regular Board meeting.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Approval of Treasurer's Report**

Dr. Miller moved, Mr. Gregor seconded to approve the Treasurer's Report for October 2018. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Approval of Check List**

Mr. Hopson moved, Mr. Blakeslee seconded to approve the Checks for Board Approval– November 8, 2018, Checks between Board Meetings– October 2018, Athletic Checks– October 2018, and Procurement Card Listing – October 2018. [See Supplementals enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Executive Session**

At 6:18 p.m. Mr. Trauner announced that the Board would recess into Executive Session for Personnel discussion. The Board meeting reconvened at 6:28 p.m.

***ITEMS FOR APPROVAL***  
**COMMITTEE A**

**Academics**

MOU – UCPD and  
PSP

Mrs. Lewis moved, Mr. Hopson seconded to approve the Memorandum of Understanding by and between the Union City Police Department and the Pennsylvania State Police and the Union City Area School District, effective immediately. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

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**Personnel**

**Substitute List  
Additions**

Mrs. Lewis moved, Dr. Miller seconded to approve the following additions to the District Substitute list for the remainder of the 2018-2019 school year as per assignment: Jessica Price (Cafeteria, Clerical Aide), and Stephanie Mitcham (Cafeteria, pending receipt of remaining employment documents).

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**District Volunteers**

Mrs. Lewis moved, Dr. Miller seconded to approve the following District Volunteers for the remainder of the 2018-2019 school year: Stacie Chapman, Amber Ehrhart, Michael Fox, Jamie Tomcho, and Ronald Wygant.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**IU Emergency  
Substitute Teacher  
Consortium**

Mrs. Lewis moved, Dr. Miller seconded to approve Erin Foster to the IU Emergency Substitute Teacher Consortium list for the remainder of the current school year.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Volunteer clearance  
requirements  
effective January 1,  
2018**

Mrs. Lewis moved, Mr. Gregor seconded to approve: new volunteer clearances must be less than one year old. Returning volunteers with an entire school year break in service must submit clearances less than one year old. Both must also provide a new tuberculosis test showing no evidence of active tuberculosis. All effective January 1, 2019.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Coleman – Director  
of Curriculum and  
Special Programs**

Mrs. Lewis moved, Dr. Miller seconded to approve Amy Coleman as the Director of Curriculum and Special Programs at a prorated salary of \$100,000 effective January 1, 2019.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

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**Blank, Title I  
paraprofessional –  
remainder of 18/19  
school year**

Mrs. Lewis moved, Mr. Hopson seconded to approve Kara Blank as Title I paraprofessional for the remainder of the 2018-2019 school year, effective November 27, 2018 pending receipt of remaining employment documents at \$9.00 per hour; 6.5 hours per day.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Academic Policy**

**Revisions to Policy  
#6240 “Home  
Schooling”**

Mrs. Lewis moved, Mr. Fox seconded to approve the revisions to Policy # 6240 “Home Schooling.” [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**COMMITTEE B**

**Co-Curricular**

**Additional Paid  
Basketball Coaches**

Mr. Blakeslee moved, Mr. Hopson seconded to approve the following winter sports season paid coaches: Tyler Dawson (Boys Basketball Assistant Coach) and Bryn Smith (Boys Basketball 7th and 8th Grade Coach).

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Cheerleader  
Advisors**

Mr. Blakeslee moved, Mrs. Lewis seconded to approve the following cheerleader advisors:

- Amber Lindsey as Varsity Basketball cheerleading advisor at a stipend of \$1,613.
- Jessica Nugent as Junior High Wrestling Cheerleader Advisor and Junior High Basketball Cheerleading Advisor at \$744 each.

It was questioned how one person can be an advisor for two sports and be at both events at the same time. Mrs. Quickle explained that it’s the cheerleading squad is the same students for both sports, or at least it was when she was the Middle School/High School Principal.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

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**Finance**

**General Obligation  
Bonds, Series of  
2018 resolution**

Mr. Blakeslee moved, Mrs. Lewis seconded to approve the General Obligation Bonds, Series of 2018 resolution, as presented. Attorney Tim Sennett, District Bond Counsel, explained the bond resolution and responded to questions from the Board. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Lori Lewis, Barbara Miller, and George Trauner voted yes. Douglas Hopson voted no. David Robinson was absent. Motion carried (7-1).

**Amended PlanCon  
Part A**

Mr. Blakeslee moved, Dr. Miller seconded to approve the amended PlanCON Part A, Project Justification, and PlanCON Part B, Schematic Design, for the Union City Area Middle School/High School and District Administration Office Renovations to the Pennsylvania Department of Education for approval. [See Supplemental enclosed in the Minutes Book]

It was asked if the Administration and staff would be willing to take a pay freeze if we come up with a deficit or if staff could be cut. Another Board member added that cutting staff should not be an option. It was also mentioned about not wanting to raise taxes.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Lori Lewis, Barbara Miller, and George Trauner voted yes. Douglas Hopson voted no. David Robinson was absent. Motion carried (7-1).

**School Police  
Officer**

Mr. Blakeslee moved, Mr. Hopson seconded to approve the School Police Officer resolution, as presented. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

**Advertise for Clerk  
of the Works**

Mr. Blakeslee moved, Mr. Hopson seconded to approve advertising for Clerk of the Works.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

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**PEPSICO as soft  
drink vendor**

Mr. Blakeslee moved, Mr. Hopson seconded to approve to move forward with PEPSICO as our soft drink vendor.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

Mr. Bennett was asked if he was pleased with the PEPSICO program to which he replied that he was very pleased after talking with Mrs. Byler.

**Financial Reports**

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

**Other Business**

**Gilbert – JOC  
Representative to  
ECTS**

Mr. Fox moved, Mr. Hopson seconded to appoint Mr. Stephen Gilbert as District representative to the Joint Operating Committee of the Erie County Technical for a three-year term, effective December 3, 2018.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

Mr. Gilbert stated he was happy and excited to be appointed to this position.

**Other comments**

Mr. Trauner stated that Mrs. Quickle had informed him this afternoon that the state approved the Comprehensive Plan.

Mr. Gregor stated that the Erie Food Bank has an excess of food and wondered if the District could contact them to ask for a donation. Mr. Bennett spoke of the Elementary School having a school food drive and stated that he would contact the Erie Food Bank.

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**Adjournment**

Mr. Hopson moved to adjourn the meeting, seconded by Dr. Miller.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, and George Trauner voted yes. David Robinson was absent. Motion carried.

Mr. Trauner adjourned the meeting at 6:49 p.m.

Respectfully Submitted,

Ann Sill  
School Board Secretary

Sherri Margie  
Secretary Pro-Tem