

Union City Area School District
REGULAR SCHOOL BOARD MEETING
Elementary Large Group Instruction Room
September 13, 2018

Vice President Brian Gregor called the meeting to order at 6:00 p.m. The salute to the flag and a moment of silence were observed.

Roll Call by the Secretary

Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller and David Robinson were present. Lori Lewis and George Trauner were absent.

Others Present

Matthew Bennett, Joan Quickle, Tara Lineman, Ann Sill, Melissa Tomcho, Adam Shroul, Stacey Mulson, Jim Summerville (PSBA), Jacob Bennett, Rachelle Wolf, Kathryn Thomas, Cynthia Struble, Blaine R. Walp, Joe Quickle, William Stevens, Sharon Reagle, Krista Byler, Dave Kramer, Christine Williams, Jennifer Drayer, Racquel Gray and Jeannette Boyd were present.

Presentations

Mr. Gregor introduced Jim Summerville, Pennsylvania School Boards Association (PSBA) Member Services Manager. Mr. Summerville distributed packets to each Board member containing cards listing PSBA services to School Boards and reviewed each card highlighting their various programs. [See Supplementals enclosed in the Minutes Book.] He encouraged the Board to utilize PSBA's website and to contact him if they needed assistance for anything related to PSBA. Following his presentation, Mr. Summerville left the meeting.

Mr. Gregor then introduced Rachelle Wolf who gave an update on PTO events from 2017/2018 and some plans for 2018/2019. Several fundraisers were held including the fall catalog sale, beef and pig raffles, and two Elementary Book Fairs. Mr. Berlin made laser engraved cutting boards for each staff member, and a bounce house was brought in. Plans for this school year also include an increase in the field trip transportation budget for some grades, purse bingo, donkey basketball (scheduled for January 18), and some scholarships, as well as two large screen TVs that have been mounted outside of both the main gym and Middle School/High School Office advertising various school events.

Executive Session

At 6:28 p.m. Mr. Gregor announced that the Board would recess into Executive Session for Personnel discussion. The Board meeting reconvened at 6:41 p.m.

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Approval of Agenda

Dr. Miller moved, Mr. Robinson seconded to approve the agenda with the following additions: Janney Spaich as temporary part-time Kindergarten Aide for the remainder of the 2018-2019 school year, Cassandra Wienczkowski as full-time Title I Aide for the remainder of the 2018-2019 school year, Megan Rhodes as MS/HS Special Education Aide, Anna Conner as temporary part-time Kindergarten Aide for the remainder of the 2018-2019 school year, and Heather Olson as full-time IDEA Special Education Aide.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Approval of Minutes

Mr. Fox moved, Mr. Blakeslee seconded to approve the minutes of the August 2, 2018 Committee of the Whole meeting, the August 9, 2018 Regular Board meeting and the August 22, 2018 Special meeting.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Approval of Treasurer's Report

Mr. Blakeslee moved, Mr. Robinson seconded to approve the Treasurer's Report for August 2018. [See Supplemental enclosed in the Minutes Book.]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Approval of Check List

Dr. Miller moved, Mr. Hopson seconded to approve the Checks for Board Approval– September 13, 2018, Checks between Board Meetings– August 2018, A/P Checks- 2017/2018 - August 2018, Athletic Checks– August 2018, and Procurement Card Listing – August 2018. [See Supplementals enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

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ITEMS FOR APPROVAL
COMMITTEE A

Academics

Mentor Teachers

Dr. Miller moved, Mr. Robinson seconded appoint the following Mentor Teachers for the 2018-2019 school year, as per PDE requirements: Jennifer Pitrone for Carling Burke, Rose Hoffman for Janel Zahner, and Wendy Mangol for Pauline Pituch, with each mentor teacher receiving a stipend of \$231.00 as per the Collective Bargaining Agreement.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

**Grade-Level and
Department Chairs**

Dr. Miller moved, Mr. Blakeslee seconded to approve the 2018-2019 Grade-Level and Department Chairs, as presented. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Personnel

**Substitute List
Additions**

Dr. Miller moved, Mr. Robinson seconded to approve the following additions to the District Substitute list for the remainder of the 2018-2019 school year as per assignment: James Wojcicehowski (Social Studies, Driver Education), Kristi Blakeslee (Classroom Aide and Clerical Aide), Kathryn Thomas (Chemistry & Physics), Carolyn Carter (Earth and Space Science, pending proof of Educator Discipline Act training), and Amy Smith (Classroom Aide, pending receipt of remaining employment documents).

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

District Volunteers

Dr. Miller moved, Mr. Robinson seconded to approve the following District Volunteers for the remainder of the 2018-2019 school year: Wendy Bartholomew, Judy Fox, Junia Isiminger, Dayna Joyce, Amy Keefer, Jennifer Kibbe, Kerrie Krol, Brittney McClenahan, Alisha McGill, Serena Miller, Rebecca Parkhurst, Rebecca Pavelka, Sarah Rand, Jakob Richardson, and Misty Williamson.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

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Bojaczko – life guard

Dr. Miller moved, Mr. Blakeslee seconded to approve Colton Bojaczko as lifeguard, pending receipt of remaining employment document.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Dr. Miller moved, Mr. Robinson seconded to approve the following classroom aide positions:

Spaich – temporary part-time Kdg. Aide

- Janney Spaich as temporary part-time Kindergarten Aide for the remainder of the 2018-2019 school year only, \$9.00 per hour, 4.5 hours/day. (New temporary Kindergarten class)

Wienczkowski – temporary full-time Title I Aide

- Cassandra Wienczkowski as full-time Title I Aide for the remainder of the 2018-2019 school year only, \$9.10 per hour, 6.5 hours/day. (Bleasby slot)

Rhodes – MS/HS Special Ed Aide

- Megan Rhodes as MS/HS Special Education Aide, \$9.00 per hour, 7 hours/day. (Ziegler-Knapp slot)

Conner – temporary part-time Kdg. Aide

- Anna Conner as temporary part-time Kindergarten Aide for the remainder of the 2018-2019 school year only, \$9.00 per hour, 4.5 hours/day, effective upon receipt of remaining employment documents. (Wienczkowski slot)

Olson – full-time IDEA aide

- Heather Olson as full-time IDEA Special Education Aide, \$10.75 per hour, 7 hours/day, effective upon receipt of remaining employment documents. (Rhodes slot)

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

COMMITTEE B

Co-Curricular

2018-2019 Winter Supplemental Contracts

Mr. Blakeslee moved, Mr. Fox seconded to approve the 2018-2019 Winter Supplemental Contracts, as presented. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

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**Dawson & Dylan –
Co-Faculty
Managers**

Mr. Blakeslee moved, Dr. Miller seconded to approve Kimberlie Dawson and Belinda Dylan as Co-Faculty Managers for the remainder of the 2018-2019 school year, splitting the \$2,421 stipend (pro-rated) equally.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Finance
**Tomcho – custodian
of MS/HS Activities
Fund**

Mr. Blakeslee moved, Dr. Miller seconded to approve Melissa Tomcho, Middle School/High School Principal, as custodian of the Middle School/High School Activities Fund for the 2018-2019 school year.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

**Shrout –custodian
of Elementary
Activities Fun**

Mr. Blakeslee moved, Dr. Miller seconded to approve Adam Shrout, Elementary Principal, as custodian of the Elementary Activities Fund for the 2018-2019 school year.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Exoneration

Mr. Blakeslee moved, Dr. Miller seconded to approve the exoneration of penalties and interest pertaining to Parcel #13-0-00-3273 and face, penalties and interest pertaining to Parcel #13-0-00-3277, both in Bloomfield Township. It was asked where the properties were located and if they were actually paid. The response was that they were stamped paid but shown as not paid. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

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**PSBA Policy
Services Contract**

Mr. Blakeslee moved, Dr. Miller seconded to approve the contract between the Union City Area School District and Pennsylvania School Boards Association for PSBA Policy Services in the amount of \$8,100.00 over a three-year period as per the attached agreement. Mr. Bennett explained that the Board policies need updated, and the cost will cover reviewing all policies and making them current. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Finance Policy

**New Federal
Programs Policy
#3902 approved**

Mr. Blakeslee moved, Dr. Miller seconded to approve the new Federal Programs Policy #3902 “Procurement.” [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Financial Reports

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

Other Business

**District’s First
Foreign Exchange
Student**

Mr. Robinson asked Mr. Bennett to share information about Helmut Tuerk. Mr. Bennett informed those present that Mr. Helmut Tuerk was the District’s first foreign exchange student (Class of 1958) and came from Austria. He is returning to Union City to serve as the Grand Marshal in this month’s Homecoming parade. He was asked to also speak to the student body. He was the Austrian Ambassador to the US from 1993 to 1999.

**New long-term
substitute
introduced**

Mrs. Tomcho introduced Kathryn Thomas who was approved tonight and will serve as long-term substitute for Mr. Keefer’s 7th grade science class for the remainder of the school year.

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Adjournment

Mr. Blakeslee moved to adjourn the meeting, seconded by Mr. Robinson.

Roll Call Vote: Blain Blakeslee, David Fox, Stephen Gilbert, Brian Gregor, Douglas Hopson, Barbara Miller, and David Robinson voted yes. Lori Lewis and George Trauner were absent. Motion carried.

Mr. Gregor adjourned the meeting at 6:55 p.m.

Respectfully Submitted,

Ann Sill
School Board Secretary