

Union City Area School District  
Administration Office  
107 Concord Street  
Union City, PA 16438

# **CLERK OF THE WORKS NEEDED**

## **Middle/High School Renovation Project**

The candidate should have at least 20 years of experience in the building/construction field as well as a background in roofing and HVAC. Ability to read and interpret blueprints and design plans and follow local and state codes is a must. Previous experience in working with PlanCon is preferred. Interpersonal skills to work with various contractors, architects, engineers, and school administrators will also be necessary.

Pay: \$60,000 to \$80,000 depending on experience and qualifications.

All interested applicants should submit their resume, clearances, at least 3 related references and a Union City Area School District job application to:

**Mr. Matthew Bennett, Superintendent  
Union City Administration Office  
107 Concord Street  
Union City, PA 16438**

*The completed Act 168 Commonwealth of PA Sexual Misconduct/Abuse Disclosure Release form(s)\* will be required of the candidate recommended for School Board approval.*

**Approved current clearances\* and certificate of completion of the Recognizing and Reporting Child Abuse Training\* will be required of the Board-approved candidate prior to employment.**

**Resume, references, clearances, and job application must be received no later than 3 p.m. on Friday, December 21, 2018**

**E.O.E.**