



Anticipated Supplemental Employment Opportunity

10th Grade Class Advisor

Application Deadline is **Noon** on Monday, September 26, 2022.

The Union City Area High School anticipates an opening for a 10th Grade Class Advisor for the 2022-2023 School Year. The supplemental salary amount is \$219.00.

Objectives:

Organizes, implements, and evaluates the assigned class activity. Promotes academic enrichment as a vital aspect of the district's educational mission.

Responsibilities and Essential Functions: The following duties are representative of performance expectations.

- Promotes a favorable image of the school district.
- Coordinates activities with the school calendar. Requisitions essential supplies.
- Communicates program objectives to encourage student involvement. Informs participants about personal responsibilities.
- Communicates high expectations and shows an active interest in student progress.
- Provides guidance to help students develop and promote program ideas. Ensures that students maintain democratic practices. Encourages self-reliance and cooperative group participation.
- Promotes a favorable image and recognition of participants.
- Maintains accurate records and submits reports on time.
- Performs other specific job-related duties as directed.

To Apply: Submit a letter of interest and qualifications to:

Mr. Daniel Keefer, UCASD High School Principal

dkeefe@ucasd.org